

# NWCCA Annual General Meeting

25 May 2023

## Minutes

### Present

Alan Cook (chair)  
Dave Haygarth (minutes)  
John Gillmore  
Karen Heppenstall  
John Brailsford  
Olivia Fawcett  
Peter Murray  
Adrian Watts  
Len Woffindin  
Elsie Haygarth  
Stef Chandler

### Apologies

Christine Woffindin  
Martin Woffindin  
Mike Fugaccia  
Tracey Talor  
Mick Style

### Minutes from last meeting

Minutes of the 2022 AGM were reviewed

A correction was noted - "Tracey M" should have been "Tracey T"

Dave Haygarth proposed they were a fair representation of the meeting

Len Woffindin seconded,

**Unanimously voted in favour.**

### Secretary's Report

Karen Heppenstall reported

1. that there had been widespread difficulties in retrieving the trophies from the previous winners, in order to then prepare and engrave them for the 2023 presentation evening.

2. A healthy calendar had been managed during the 2022-3 season with representation from a wide variety of venues and clubs, although regret was expressed that no new venues had been added.
3. The role of Secretary involved too many tasks for a single volunteer

Karen Heppenstall stepped down from the role of Secretary. Alan Cook gave thanks for her hard work over the two years of her work in that role.

Alan Cook proposed that there should be three volunteer roles to replace Secretary

1. League Secretary
  - coordinating the event dates, the organising clubs and individuals, and ensuring the correct workflows take place between the organisers and British Cycling
2. Social Secretary
  - coordinating the presentation evening, meal and related ticket sales, as well as promoting the evening and any other *ad hoc* social events
3. Awards Secretary
  - co-ordinating the trophies, awards, their distribution and recovery, and the necessary engraving, as well as other certificates or gifts on the presentation evening.

Dave Haygarth seconded

**Unanimously voted in favour.**

## Treasurer's Report

John Gillmore discussed the year's income and expenditure, and presented a summary document.

It was noted that the year was a higher expenditure one than normal, with

- having contributed to the expenses of all trainee commissaires in addition to only the trained commissaires
- having paid for the accommodation expenses of the National Cyclo-cross championships

## Election of Officials

- **Chair**

Alan Cook was proposed by Stef Chandler, seconded by Len Woffindin  
Alan Cook was elected unanimously.
- **Treasurer**

John Gillmore was proposed by Alan Cook, seconded by Pete Murray  
John Gillmore was elected unanimously.
- **League Secretary**

Stef Chandler was proposed by Dave Haygarth, seconded by Karen Heppenstall  
Stef Chandler was elected unanimously.
- **Social Secretary**

This new role had no nominees.  
Action: Alan Cook will take action to recruit.
- **Awards Secretary**

This new role had no nominees.  
Action: Alan Cook will take action to recruit.

- **Web Secretary**

Dave Haygarth was proposed by Stef Chandler, seconded by John Gillmore  
Dave Haygarth was elected unanimously.

- **General committee members**

Karen Heppenstall,  
Adrian Watts,  
Tracey Taylor (in absentia)  
Mike Fugaccia (in absentia)  
Mick Style (in absentia)

## Proposals

Proposal from Rob Hope, to bring the V40 men's start and gridding into the same system and time as the E/U23/Jun men's start and gridding.

- A thorough discussion was held and widely contributed to.
- The members appreciated the dilemma and issues involved and debated the merits

**Unanimously voted against.**

Proposal from Mike Fugaccia to allocate a number of 'on-the-day' entries, particularly to the youngest age-groups.

- Those present discussed in detail the issues, covering the impact on volunteers, timing systems and processes, and the desire to retain grassroots access to the sport, presenting a dilemma

**Unanimously voted against.**

## Other business

### Event online entry closure

There was discussion about the closing date and time. It was proposed by Olivia Fawcett that there should be a consistent day of the week and time for any event, regardless of whether it was on a Saturday or Sunday. This was proposed at 17:00 on the Tuesday before the event.

Karen Heppenstall seconded

**Unanimously voted in favour.**

### Date setting

Karen Heppenstall discussed the known and draft events to date, and will send a spreadsheet and any other background information to the committee, for Stef Chandler to take over.

Action: Karen Heppenstall to share events information to date.